

Client description  
 Bank Transaction Summary  
 Account  
 Tax year ended ...

∞ - Worksheet guide  
 ∞ - Worksheet support  
 Updated July 2021

Prepared	Name	Date
Reviewed		
Approved		

Tax year ended  

Account	Unadjusted balance	Adjustment 1		Adjustment 2		Adjustment 3		Adjusted balance	Ref	Notes and calcs
		Ref	Amount	Ref	Amount	Ref	Amount			
Opening bank balance	-									
(Service charges)	-							-		
(Professional fees)	-							-		
Tax receipts (payments)	-							-		
Interest receipts	-							-		
(Interest payments)	-							-		
Income 1	-							-		
Income 2	-							-		
(Payments to beneficiary 1)	-							-		
(Payments to beneficiary 2)	-							-		
(Payments to beneficiary 3)	-							-		
Transfers from (to) other Account	-							-		
(Loan repayment to settlor)	-							-		
Closing bank balance	-									

Date	Bank balance	(Service charges)	(Professional fees)	Tax receipts (payments)	Interest receipts	(Interest payments)	Income 1	Income 2	(Payments to beneficiary 1)	(Payments to beneficiary 2)	(Payments to beneficiary 3)	Transfers from (to) other Account	(Loan repayment to settlor)	Ref
Opening balance														
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